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# **COUNCIL BULLETIN**

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**Issue Number 27/2018**  
**Friday, 6 July 2018**

*Epping Forest District Council*  
[www.eppingforestdc.gov.uk](http://www.eppingforestdc.gov.uk)

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Compiled, designed and produced by  
The Directorate of Governance - Democratic Services

Assistant Director – Governance and Performance  
Management - Simon Hill (Ext. 4249)

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This Bulletin is produced for District Councillors and Officers only.  
The information contained herein should not be disclosed or used  
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## PART A - FORWARD DIARY

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### Key to abbreviations:

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<b>CC</b>	Council Chamber	<b>Cab Off</b>	Cabinet Office
<b>CR1</b>	Committee Room 1	<b>CONF</b>	Conference Room (1st floor)
<b>CR2</b>	Committee Room 2	<b>CH OFF</b>	Chairman of Council's Office
<b>MR</b>	Members' Room	<b>TR RM</b>	Training Room
<b>TBD</b>	To be decided	<b>HEM</b>	Hemnall Street Offices.
<b>TBN</b>	To be noted		
<b>TBC</b>	To be confirmed		Meeting being filmed for subsequent viewing

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Other venues are shown in full.

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### Week One: 9 July 2018 – 15 July 2018

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Monday 9 July	7.30pm	<a href="#">Resources Select Committee</a>		CR1
Tuesday 10 July	6.00pm	Member Training - Code of Conduct (Repeat)		CC
Wednesday 11 July		Area Planning Sub-Committee East - Cancelled		
Thursday 12 July				
Friday 13 July				
Saturday 14 July				
Sunday 15 July				

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### Week Two: 16 July 2018 – 22 July 2018

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Monday 16 July	7.00pm	Joint Consultative Committee		CR1
Tuesday 17 July	7.00pm	Epping Forest Youth Council <del>Cabinet</del> - Cancelled		CR1
Wednesday 18 July	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee West Area Planning Sub-Committee West		CR1 CC
Thursday 19 July	5.30pm 7.30pm	Standards Committee Asset Management and Economic Development Cabinet Committee		CR1 CC
Friday 20 July				
Saturday 21 July				
Sunday 22 July				

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### Week Three: 23 July 2018 – 29 July 2018

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Monday 23 July				
Tuesday 24 July	7.30pm	Overview and Scrutiny Committee		CC
Wednesday 25 July	6.30pm 7.30pm	Briefing – Area Plans Sub-Committee South Area Planning Sub-Committee South		CR1 CC
Thursday 26 July	7.00pm	Finance and Performance Management Cabinet Committee		CC
Friday 27 July				
Saturday 28 July				
Sunday 29 July				

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### Week Four: 30 July 2018 – 8 July 2018

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Monday 30 July	7.00pm	Audit & Governance Committee		CC
Tuesday 31 July	6.30pm 7.30pm	Chairman's Briefing - Council Council		CR1 CC
Wednesday 1 August	7.30pm	District Development Management Committee		CC
Thursday 2 August				
Friday 3 August				
Saturday 4 August				
Sunday 5 August				

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## **PART B - GENERAL INFORMATION**

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### **1. CANCELLATION OF AREA PLANS EAST - 11 JULY 2018**

Please note that with the Chairman's permission the meeting of the Area Plans Sub-Committee East's meeting to be held on Wednesday, 11 July 2018 has been cancelled due to lack of business.

(Further information: Adrian Hendry ext 4246)

### **2. CITIZENS ADVICE EPPING FOREST DISTRICT**

The Chief Executive of Citizens Advice Epping Forest District will be attending the meeting of the Overview and Scrutiny Committee to be held on 24 July 2018.

If members have any specific questions that they would like to raise with Citizens Advice Epping Forest at the meeting, please send written notification of such matters to [democraticservices@eppingforestdc.gov.uk](mailto:democraticservices@eppingforestdc.gov.uk) by 16 July 2018.

In accordance with usual practice, notice of all questions and matters to be raised by members will be provided to the Chief Executive of Citizens Advice Epping Forest in advance of the meeting.

(Further information: Steve Tautz ext 4180)

### **3. CABINET MEETING - 17 JULY 2018**

Please note that with the Leaders permission, the next Cabinet meeting scheduled for 17 July 2018 has been cancelled due to lack of business.

(Further information: Adrian Hendry ext 4246)

### **4. PROSECUTION FOR FAILING TO COMPLY WITH A NOTICE REQUIRING THE TIDYING UP OF FORMER ROYAL OBSERVER CORPS BUNKER SITE RODING VALLEY NATURE RESERVE CHIGWELL**

At Chelmsford Magistrates Court on 28<sup>th</sup> June 2018 a prosecution was brought by Epping Forest District Council against Mr Raymond Sturgess of Stanford Court Waltham Abbey for failing to comply with a Notice served on him under Section 215 of the Town & Country Planning Act 1990 requiring him to remove building materials, waste, household items plastic items, plastic and card from the former Royal Observer Corps site which were adversely affecting the visual amenity of the area. The site is in the Roding Valley Nature Reserve adjacent to the M11 motorway and which had been bought by him in 2015

Mr Sturgess pleaded guilty to the offence of failing to comply with the Notice served on him on 13<sup>th</sup> February 2018 which required compliance by 16<sup>th</sup> March 2018.

The Magistrates fined Mr Sturgess £200 and ordered him to pay £200 towards the Council's prosecution costs together with the statutory victim surcharge of £30. (The fine had been reduced by one third due to Mr Sturgess pleading guilty at the first hearing and also taking into account his current financial situation. The maximum fine possible was £1,000)

In mitigation Mr Sturgess told the Magistrates that due to unforeseen circumstances of injuring his knee he had been unable to comply with the Notice. He stated he was renovating the underground bunker for use by his children but vandals had gained access to it last year. He also blamed fly tippers for the state of the land. He would be using a quantity of the wood on the land to construct a high fence around it and would hopefully be doing this in the next few weeks.

The Magistrate told Mr Sturgess that they did not accept everything he had told them and they thought he had had ample opportunity to comply with the Notice.

Future failure to comply with the Notice renders Mr Sturgess liable to further prosecution with a possible fine of up to £100 for every day from 28<sup>th</sup> June 2018 that he does not comply)

(Further information: Graeme Oakley ext 4012)

## **5. MEETING CANCELLATIONS (Pages 13 - 20)**

The following meetings have been cancelled due to a current lack of business:

- Area Planning Sub-Committee East (11 July 2018); and
- Cabinet (17 July 2018).

The highlight report (May 2018) for the Transformation Programme that would have been made to the Cabinet on 17 July 2018, is attached to this edition of the Bulletin.

(Further information: Steve Tautz ext 4180)

## **6. MEMBERS' ROOM**

Please note that the Members' Room will be in use from 8.30am to 1:30pm on 20 July 2018, for the official launch of the Epping Forest Community Safety Hub. The Members' Room will be unavailable during this period.

(Further information: Steve Tautz ext 4180)

## **7. POLICE FIRE AND CRIME COMMISSIONER (PFCC) PUBLIC MEETING**

The next public meeting of the PFCC in the district is due to held on the 2<sup>nd</sup> August in the Council Chamber here at the Civic Offices. The meeting is due to start at 6pm and finish at 8.00pm.

(Further information: Caroline Wiggins ext 4122)

**8. CHAIRMAN'S DIARY (Pages 21 - 22)**

Please see attached.

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## LICENSING ACT 2003

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Please be advised that the Licensing Unit has received the following applications for New Premises Licence made under the Licensing Act 2003 for the premises below:

Applicant name: Cem Yaman

Address of Premises: Zara Bar & Grill, 30 Barrington Green, Loughton, Essex, IG10 2BA

Brief details of the natures of the application: Application is for a Turkish Restaurant, asking for the following:

**Late Night Refreshment** Monday to Thursday 23:00-00:00, Friday to Saturday 23:00-00:00 (no late night refreshment for Sunday)

**Supply of Alcohol** Monday to Thursday 10:00-23:00, Friday to Saturday 10:00-23:30, Sunday 10:00-22:30 (both on and off the premises)

**Hours premises will be open to the public** Monday to Thursday 09:00-23:30, Friday to Saturday 09:00- 00:00, Sunday 09:00-23:00

Consultation Period From: Tuesday 3<sup>rd</sup> July 2018 to Monday 30<sup>th</sup> July 2018

Officer in charge: Mrs Handan Ibrahim

Applicant name Antonio Motisi

Address of Premises: Wing Shack, 240 High Road, Loughton, Essex, IG10 1HA

Brief details of the natures of the application:

**Provision of recorded music:** Monday to Sunday 12:00-23:00

**Supply of Alcohol:** Monday to Sunday 12:00-23:00

**Hours Premises will be open to the public:** Monday to Sunday 12:00-23:00

Consultation Period From: Tuesday 3<sup>RD</sup> July 2018- Monday 30<sup>TH</sup> July 2018

Officer in charge: Mrs Handan Ibrahim

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.



Manager  
Licensing Compliance Officer  
Licensing Compliance Officer  
Licensing Compliance Officer  
Licensing Officer

Kim Tuckey 01992 564034  
Sarah Moran 01992 564270  
Handan Ibrahim 01992564153  
Joanne Owen 01992 56 4721  
Denise Bastick 01992 564334

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## GOVERNANCE DIRECTORATE - PLANNING

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### 1. Appeals Lodged

EPF/0339/18 – 2 Gladstone Road Buckhurst Hill Essex IG9 5SW - Two storey and single storey side and rear extension – Householder – Ian Ansell ext.4481

EPF/0679/18 – 1 Ripley View Loughton Essex IG10 2PB - Extension of the existing garage to provide space for family gym and home office – Householder - David Baker ext. 4514

EPF/2785/17 – 26 Maypole Drive (land adj) Chigwell Essex IG7 6DE - Demolish existing structure and construct one bedroom, two storey dwelling house – Ian Ansell ext. 4514 – Written reps

EPF/3124/17 – 154 Princes Road Buckhurst Hill Essex IG9 5DJ - Two storey side extension to accommodate 1 bedroom self contained flat on ground floor and 1 studio flat on first floor with on-site parking and amenity space – Jonathan Doe ext. 4103 – Written reps

### 2. Forthcoming Planning Inquiries/Hearings -

31/07/2018 – EPF/3364/17 – 119 Theydon Park Road Theydon Bois Essex CM16 7LS – Sukhvinder Dhadwar

### 3. Enforcement Appeals

None this week

### 4. Appeal Decisions

EPF/3036/17 – 1 Woodbury Hill Loughton Essex IG10 1JB - Removal of further sections of roof above ground floor addition at the rear, and raising of the roof of part of ground floor back addition - representing revisions to previously approved scheme ref EPF/2744/16 – Allowed with conditions

### 5. Tree Preservation Orders

None this week

### 6. S106 Agreements

None this week

### 7. Changes to Planning Systems

None this week

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## PROPOSED PLANNING ENFORCEMENT ACTION

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None this week

It is important to note, that when enforcement action has been authorised, this includes any subsequent action under Part VII of the Town and Country Planning Act 1990, including a prosecution or an injunction.

Principal Planning Enforcement Officer	Jerry Godden	01992 564498
Senior Enforcement Officer	Clare Munday	01992 564114
Planning Enforcement Officers	Sharon Hart	01992 564113
	Jim Gordon	01992 564530
	Zara Seelig	01992 564379
	Mick Mooney	01992 564713
Compliance Officer	Shannon Murphy	01992 564217

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## **PART C - PORTFOLIO HOLDER DECISIONS**

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The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.